

### **Minutes-May 13, 2024 (unapproved minutes)**

The meeting was called to order at 4:00 pm by President Greg Brunner. Those present included Brunner, Stephanie Bohn, Al Riemer, Joseph Dowden, Jay Jochimsen, Doug Klemm, Randy Mayer, Nanette Monklein, Marsha Duellman, Tommy Runk and Clerk Jan Tischendorf.

The meeting was posted according to statutes. Those present recited the Pledge of Allegiance.

**Citizens' Comments:** Marsha Duellman, spoke to the board, regarding library matters-lawncare and other maintenance and budget issues. No action was taken as it was not on the agenda. The question is "who owns the library building and grounds?" Ms. Duellman also requested that with mowing, more trimming be done by flowerbeds.

**The minutes were approved as printed.** M/2<sup>nd</sup> Bohn/Dowden. All ayes, motion carried.

**Old business:** Water Shut-off report. No action taken.

Drone photos were looked at, none were satisfactory to make in to a poster, will ask for them to be retaken, if time with village employee along, to guide the photographer.

**Shipping container discussion:** it was M/2<sup>nd</sup> Riemer/Dowden to approve a rule regarding shipping containers.

**Attached rule in book**—After much discussion, (summary description) a storage container that is proposed to be used as a garage is considered a structure and all structures must meet the building code, therefore a shipping container does not meet the building code. It was agreed that existingshipping containers would be "grandfathered" in, and no changes except paint may be made to the existing containers, and cannot be replaced with a new one if the previous existing shipping container falls into disrepair. New shipping containers would be subject to a 30 day or less time frame, not to exceed 60 days in a calendar year, and a \$25 permit will be required to set it.

**Zoning discussion-** tabled until later in meeting, upon waiting for Bob Christensen to appear. Note- Bob did not make it to the meeting, so Greg Brunner summarized to the board the results of the meeting with Christensen, Riemer, Brunner and Ed Peterson in regards to the options of the rezone of the property. It was agreed that the zoning committee will meet on June 10, 2024 at 3:45 pm to discuss once again the re-zone and then the spokesperson will bring the proposal to the June regular board meeting.

**New business:** There is reported vermin on a property in the village and the Taylor County Health Department has been involved. No further report from the health dept as of meeting time this afternoon.

**Trees on park property-**south of Legion ball field. The trees that are on the property not owned by village are losing branches due to being dead. Someone will speak with the property owner to come to a solution as it is a hazard with dead branches in regard to the playground area.

**Property maintenance issues-** waiting for Bob Christensen to appear—as of end of meeting, have not heard from Christensen, assuming he is not coming to the meeting, so no action taken.

**Assessor Mike Schnautz** gave his report to board regarding probable revaluation needed in 2026, due to the housing market, and presented his contract for 2025, which will be acted on at the June 2024 meeting.

**Clerk/Treasurer's report as of 4/30/2024**—Report is attached in meeting minutes. Clerk reported that liquor, cigarette and operators license will be acted on at the June meeting but have been received from Medford Coop dba Stetsonville Clark. New main computer is freshly installed by Clint Carbaugh. No formal complaints per Mike Schnautz at open book held on 5/6/2024. Clerk intends to be out of office on 5/17 and 5/22, 2024 for vacation days. It was m/2<sup>nd</sup> to approve report by Riemer/Bohn. All ayes, motion carried,

**Street and Maintenance Report** was presented by Jay Jochimsen and Doug Klemm(attached in records). Black truck has been sold, painting/cleaning/other maintenance being performed, new Ford truck is set up with plow and working well, side by side UTV purchase M/2<sup>nd</sup> Dowden/Riemer, all ayes, motion carried to purchase for \$5000 from Denise and Greg Brunner to be used in village DPW operations, Goodrich storm drain, Windmill being discontinued and replaced with electric pump due to it continually needing maintenance, Jay asked about getting gravel on Dunlin Street.

**Municipal Water/Wastewater Report** was presented by Jay Jochimsen and Doug Klemm (attached in records) Jay reported that all municipal water and wastewater test results are within the required guidelines. The City of Medford is doing the testing at the plant and it is going well. Hydrant flushing will be done in May soon. Lane tank will be repairing the circulating pipe in the water tower/agreement was signed by Greg Brunner, Village President. Visu Sewer proposal shared to inspect sewer lines with camera, sludge removal with AMS is again at work, Jay passed DNR test, Cypher electric working on transfer switch at north lift station. m/2<sup>nd</sup> to approve both reports by Riemer/Bohn. All ayes, motion carried.

**Bill payments:** Approval of Abbybank vouchers Eft and Prevail Bank vouchers 1075 through 1118, EFTS's 05-01 to 05-21 including EFTPS/State Withholding payroll taxes and transfers for municipal water loan payment were approved for payment, M/2<sup>nd</sup> Bohn/Dowden. All ayes, motion carried.

**Adjourn meeting-** m/2<sup>nd</sup> Riemer/Bohn to adjourn meeting. All ayes, motion carried.

/s/ Jan Tischendorf, clerk/treasurer

**Next meeting, Monday, June 10, 2024 at 4:00 pm at the Jean M. Thomsen Memorial Library.**

**Zoning Committee will meet at 3:45 pm, 6/10/2024 regarding Ed Peterson request to rezone property from Residential to Commercial at East Mink Avenue.**