

September 9, 2024--- (Unapproved minutes)

Village of Stetsonville

At 3:30 pm, the board members and DPW employees walked down to North Gershwin street and opened up two manholes, looking in an unimproved one and then viewing the improved lined manhole at North Gershwin and East Fremont Street, also noting that there are rags yet/again in the pipe coming from the Southwest of the manhole, serving only one home. The manhole lining looks very good and will be preventing groundwater from entering the wastewater system and going into the ponds to be treated. Five manholes linings were just completed, with another five scheduled for 2025, and the board agreed that lining the approximately sixty manholes in village should be done on a cyclic basis to preserve the manholes, plus keeping excess groundwater from filtering into the wastewater system.

The meeting was called to order at 4:00 pm by President Greg Brunner. Present were Brunner, Joseph Dowden, Stephanie Bohn, Will McCarron, Jay Jochimsen, Doug Klemm, and Clerk/Treasurer Jan Tischendorf. Al Riemer had excused absence due to family vacation. Also present were Marcia Duellman, Carla Huston, and Ron Zuleger.

The meeting was posted according to statutes. Flag pledge was recited.

Motion to approve minutes of August 2024 meeting: M/2nd Bohn/McCarron. All ayes, motion carried.

Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.

Public comment: Ron Zuleger asked if there could be an ordinance created against offensive political signs, the board responded by saying they could ask for advice from the Wisc Towns association, but clerk felt it may be a violation of “free speech” even if the profanity is offensive to the general public. Also mentioned was the speed of UTV’s, electric bikes, side by side vehicles, (they are to obey regular speed limits for autos) and disrespect towards residents by driving on lawns. It was advised to call the sheriff department when you see something, say something. The village board cannot enforce any of these rules. **Marcia Duellman** spoke asking about cleaning out lawnmower on blacktop; asked about tennis courts/weed spraying which is Centennial Hall property. **Carla Huston**, library director, made a presentation to the board requesting half the payment, (\$4072) for new LED lighting in the library and grounds, along with help from the Focus on Energy program. Many questions were asked in regard to usual maintenance and funds that are earmarked by the Bequest of the Jean M. Thomsen Memorial Library family on how funds were to be used and future maintenance needs for the library as the building is aging. Carla mentioned that the library board is requesting help from a lawyer to decipher the language of the bequest as it appears that only the interest is to be used for maintenance issues, not allowing the principal to be used and board members questioned, that the principal is unavailable funds?? The lighting request will be placed on the October 2024 agenda for the village board meeting.

Old business: property maintenance issues—Clerk reported that Mr. Christensen sent an email saying he had nothing new to report as to the progress of dealing with property maintenance issues in the Village.

Manhole lining- see beginning of minutes, the board is very satisfied with the lining project.

Wastewater City of Medford meeting 9/5/2024—members of the Board and Jay Jochimsen, along with Alex Zenner and Joe Harris of the City of Medford along with two representatives from Short, Elliot, and Hendrikson (SEH) Engineering firm met at the library and had a lengthy discussion of proceeding with Regionalization of the Wastewater system as it is cost effective, since the village more than likely will be forced to perform some very expensive upgrades in regard to the wastewater plant in the near future. The DNR is encouraging regionalization and Medford’s plant has more than enough capacity to handle the wastewater flow from the Village. SEH will file an Intent to Apply form and start a study to further investigate the possibility with the board’s blessing.

New business-TAP Award letter for sidewalk agreement was signed by Greg Brunner, one of four requirements to move ahead with the CTH A sidewalk project for when the highway gets rebuilt in the future. Ben Stanley and Jay Wheaton will be contacted for more guidance on the next required steps.

Medford City lab agreement-for public works was signed. Medford City provides guidance/help along with lab testing for the municipal water and wastewater programs. M/2nd Dowden/Bohn. All ayes, motion carried.

Medford Coop LP agreement-was approved m/2nd Bohn/McCarron at a cost of \$1.299 for 1000 contracted gallons to be used at the wastewater plant. All ayes, motion carried.

Meeting date changes-the October and November meeting will be held one week earlier, October 7 and November 4, respectively as there are conflict with board members being unavailable. Please note this.

Employee evaluation-Jan Tischendorf, Clerk/Treasurer, five- year anniversary /August 2019. Discussion was held, Jan noting that she intends to retire by December 31, 2025, but will be available to train new person. A raise was awarded to Tischendorf, m/2nd Dowden/ Bohn. All ayes, motion carried.

Clerk Treasurer report is attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was reported that there were at least nine possible shut offs. m/2nd McCarron/Dowden. All ayes, motion carried.

Municipal wastewater/water reports by Jay Jochimsen/Doug Klemm. Report is attached. All test results are within required guidelines. Included in report—city of Medford doing DNR paperwork at the water plant and that is working out well, hydrant flushing again in September, Manhole lining, sludge removal with AMS, Cypher Electric putting in transfer switch at north lift station, and fence at North lift station.

Street and Maintenance report- Jay Jochimsen/ Doug Klemm. Report is attached. Included in report. Included in report—playground equipment painted, sell small trailer, new trees at pond, curb painting, concrete to Melvin’s in trade for fill, aerator working at pond, transfer switch at shop for generator, Thank You from Jochimsen family, and estimate for ditch work by Nick Frederick. M/2nd to accept both reports, McCarron/Dowdem. All ayes, motion carried.

It was m/2nd by Bohn/Dowden to have Nick Frederick dba Deer Creek Excavating do ditch work for not more than \$1200, or less if it takes less time. All ayes, motion carried

Bill payment- vouchers 1244 to 1288, and EFT 09-01 to 09-22, were approved for payment. M/2nd McCarron/Dowden. All ayes, motion carried.

Adjourn, m/2nd McCarron/Bohn. All ayes, motion carried. **Next meeting: 10/7/2024 at JMTM library community room.**

/s/ Jan Tischendorf, Clerk/Treasurer

Next meeting is Monday, October 7, 2024 at 4 pm at the Jean M. Thomsen Memorial Library.

Note one week earlier than usual