

February 12, 2024--- (Unapproved minutes)

Village of Stetsonville

**The Pledge of Allegiance was recited before the caucus.**

The meeting was called to order at 4:00 pm by President Greg Brunner. Present were Brunner, Joseph Dowden by phone, Stephanie Bohn, Will McCarron, Al Riemer, Jay Jochimsen, Doug Klemm, and Clerk/Treasurer Jan Tischendorf. No public were present.

The meeting was posted according to statutes.

**Public comments:** A resident called about dogs running in park on Northwest corner of town. He was advised to call the sheriff's dept when he sees a dog running at large since all dogs off your property are to be leashed. Another resident contacted the office about dog messes on the west side of North Butternut street. Dog owners are reminded to be courteous and clean up their dog messes.

**Motion to approve minutes of January 2024 meeting:** M/2<sup>nd</sup> Riemer/Bohn. All ayes, motion carried.

**Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.**

**Old business: Wanke property-**Brunner reported that he has had no contact with Jason Wanke regarding the development of properties on the lots in the TIF district on North Cherry and North Franklin Streets. The auditor, Jon Trautman, has advised that it needs to be developed to recoup the TIF moneys soon, since the balloon payment on the TIF district is due in 2026.

**Emergency Management Book update-**Brunner spoke with the representatives of the two churches and the Centennial Hall and it was approved to list those facilities as "safe places" in the event of an emergency in the village. Also mentioned was that the fire hall and the village shop could be used if necessary. Clerk will amend the plan language and bring to the March meeting for approval by board.

**Caucus was reconvened** on January 30, 2024 with proper five-day notice posted, due to the error of no office for village president needed.

**Prevail bank report-**clerk reported that the transfer of funds is being done now with auto deposits and auto withdrawals being switched over to the Prevail bank from the former Abbybank accounts. The savings account is officially closed at Abbybank as of 2/12/2024, with the checking account to be closed in 1-2 months, based on the activity in it as new money is being deposited into the Prevail accounts.

**Street concern-Swift and Hwy 13.** Jochimsen reported that he spoke with the representatives at Neimuth Implement and asked if they could park further away from the intersection on the South side of Swift Avenue East, to ensure for safety. It was reported that a pole was broken off there and not sure if it is going to be replaced or not, but that pole was cited as a safety hazard as well, so hopefully it will not be replaced as it has a safety cone over it for now anyway.

**New business: Gift certificates-**two part time employees were overlooked with holiday gifts, the board approved giving them a gas card in appreciation for their service to the village.

**Building permit fees-**after much discussion and looking at the neighboring municipalities' rates and fee structure, it was approved m/2<sup>nd</sup> McCarron/Bohn, all ayes, to raise the building permit fees as listed: (Effective immediately)

**New Home-**\$250

**Remodel greater than \$2500** including roofing/siding /decks/ windows/doors, new kitchen/bathroom/ other room remodel, building addition, signs, and other similar projects \$50

**Commercial permit-**\$250

**Detached garage/out building** including portable yard sheds,/playhouse, gazebos and similar structures-\$100;

**Razing /Demo permit-**\$50 and also include added charges to be billed by the service to cap off a sewer or water line and inspection fees to not be less than \$25..

**Ehler meeting report-**Brunner reported on the phone meeting with Ehler's-in regards to the TIF district as advised by Jon Trautman, auditor with Clifton, Larsen and Allen. It was advised that the village extend the life of the TIF in regards to the balloon payment that is due in 2026. The taxes received from the TIF soon shall be financing the payment for the TIF once there is more development.

**Clerk Treasurer report** is attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was reported that there were at least three possible shut offs. Taxes collection is complete with February settlement checks due to the schools and county by February 20. It was m/2<sup>nd</sup> by Riemer/McCarron, to approve report. All ayes, motion carried. Mc Carron asked about the CD at Prevail bank and the clerk was advised to cash it in at maturity and put it into the general fund as it was required for dump closure many years ago.

**Municipal wastewater/water reports** by Jay Jochimsen/Doug Klemm. Report is attached. All test results are within required guidelines. Included in report are test reports, Jay has taken over most of the water business after Jan 1, 2024 and Medford is still doing the DNR reports, sludge removal is stopped now for season until spring, Klemm is doing touch up painting, and four actuators are due to be delivered soon with Village of Dorchester's order to save money on delivery.

**Street and Maintenance report-** Jay Jochimsen/ Doug Klemm. Report is attached. Included in report. There has only been two snowplowings to date, discussion about replacing black truck and more to follow, painting/cleaning/paperwork/other maintenance being performed. M/2<sup>nd</sup> to accept both reports-Riemer/McCarron. All ayes, motion carried.

Bohn left the meeting at 5 pm as previously planned due to another obligation.

**Bill payment-** vouchers 29169 through 29213 and EFT 02-01 through 02-22, were approved for payment. M/2<sup>nd</sup> Dowden/Riemer All ayes, motion carried.

**Black truck replacement-**Brunner found a possible truck with Courtesy of Thorp, Wi. It was m/2<sup>nd</sup> to make a downpayment of \$1000 to inspect the truck Riemer/McCarron. The downpayment will be applied to the purchase price if the vehicle is accepted by the board, but will be forfeited if it is not acceptable to the Board. The board realized that it appears to be a good buy, stating that these vehicles are hard to come by and it is already equipped with a dump box and is set up for a Western plow, which needs to be purchased later. The village's black truck will be sold to cut the cost of the replacement vehicle. All ayes, motion carried.

**Adjourn,** m/2<sup>nd</sup> Riemer/McCarron. All ayes, motion carried. **Next meeting: 3/11/2024 at JMTM library community room.**

/s/ Jan Tischendorf, Clerk/Treasurer