

December 11, 2023 (Unapproved minutes)
Village of Stetsonville

The meeting was called to order at 4:10 pm by President Greg Brunner. Present were Brunner, Joseph Dowden, Stephanie Bohn, Will McCarron, Al Riemer, Jay Jochimsen, Doug Klemm, and Clerk/Treasurer Jan Tischendorf. Also present were Nannette Monklein and Marcia Duellman.

The meeting was posted according to statutes. The Pledge of Allegiance was recited.

Motion to approve minutes of November 2023 meeting: M/2nd-Bohn/Dowden. All ayes, motion carried.

Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.

Old business: **Lights at the American Legion** concession stand/ball park area- not sure who/what group is going to finish the job.

Property maintenance issues-no updates per Bob Christensen's phone call with Brunner and Tischendorf just before meeting.

Sidewalk update, Jochimsen, Klemm, Dowden, Riemer and Tischendorf listened in on a meeting with Mead and Hunt, the engineers for the CTH A project on December 7, 2023. Mead and Hunt will host an informational meeting for the whole village on Monday, January 15, 2024 at 2 pm to 3:30 pm. Mead and Hunt will be sending out personal invitations to all residents of the village. The regular board meeting will be held at 4 pm, after that meeting has concluded. Jochimsen reported on the sidewalk crossing painting, which is the village's choice, and crosswalks will only be painted near STH 13 and CTH A intersection. There was also discussion about the project in regards to the railroad crossing; there is no traffic there on the railroad tracks and why update it all, only to not have the train not come through the village.

New business: Emergency Management Book update-Nothing done, the book has been returned to the village office. The updates will be amended after the New Year, specifying where to go in the event of an emergency, and updating any emergency procedures that need attention.

Medford Coop propane agreement was signed for the 500 gal tank in place by the north lift station, m/2nd Dowden/Bohn to sign lease agreement with the Coop. Jochimsen reported that the generator that was put in place is up and working for the lift station.

Election workers for 2024-2025 cycle appointed by Brunner are: Kris Zuleger, Marcie Thiede, Geri Spanbauer, Luanne Olson, and Joseph Dowden. M/2nd Riemer/McCarron to accept these appointments. All ayes, motion carried.

Prevail bank rates-President Brunner explained to the board the discussion he had with Renee Leinfelder from Preval bank, and moving the accounts could result in some pretty good interest rates. Brunner will contact Leinfelder and set up a meeting between the clerk, himself and Renee next week one day to firm up details so that we are all on same page.

Employee evaluation-Ed Rindt, part time worker for sewer/water was granted a \$1 per hour raise. M/2nd McCarron/Dowden. All ayes, motion carried. It was m/2nd to give five village employees gas cards for a Christmas gift/appreciation. m/2nd Dowden, Riemer. All ayes, motion carried.

Clerk Treasurer report is attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was reported that there were at least five possible shut offs. Tax bills will be sent out the week of December 11. It was m/2nd Bohn/Riemer, to approve report. All ayes, motion carried.

Municipal wastewater/water reports by Jay Jochimsen/Doug Klemm. Report is attached. All test results are within required guidelines. Included in report is test reports, Jay is taking over most of the water business after Jan 1, 2024, tower inspection is complete with report presented, sludge removal is stopped now for season until spring, and actuators are on order.

Street and Maintenance report- Jay Jochimsen/ Doug Klemm. Report is attached. Included in report. Snow plowing season has started-will plow when over 2" on ground, crosswalks painting which was talked about earlier with CTH A project report. M/2nd to accept both reports-Bohn/McCarron. All ayes, motion carried.

Bill payment- vouchers 29075 through 29112 and EFT 12-01 through 12-20, were approved for payment. M/2nd Rieme/Bohn. All ayes, motion carried.

Due to conflicts with board members being out of town, **the next meeting will be held on Monday, January 15, 2024** at 4 pm with caucus before the regular meeting starts.

Adjourn, m/2nd McCarron/Bohn. All ayes, motion carried. Next meeting: 1/15/2024 at JMTM library community room.
/s/ Jan Tischendorf, Clerk/Treasurer

Village wide informational meeting regarding CTH A project to be held on 1/15/2024 from 2 pm to 3:30 pm.

Next meeting is Monday, January 15, 2024 at 4 pm at the Jean M. Thomsen Memorial Library.